## Red River Valley School Division ADMINISTRATIVE PROCEDURE I1 - BUS GARAGE USAGE



The Red River Valley School Division Board of Trustees allows bus garage staff to work on their own personal vehicles in the Division's bus garages.

This work must take place after work hours only, and with the prior approval of the Transportation Supervisor.

"Personal vehicles" is defined as any vehicle registered to the garage staff.

All division policies and procedures, including Divisional Workplace Safety & Health Policies and Procedures must be adhered to while in any divisional facility.

The Superintendent/CEO needs to be informed every time an employee is working on their personal vehicle in the Division's bus garage.

Cross Reference:		
Adoption Date: December 8, 2004	Amendment Date: November 10, 2010	Page: 1 of 1